

SECTION:	PS 9	OUTREACH SERVICES AND INTERAGENCY RELATIONSHIPS
SUBSECTION:		
POLICY:	PS 9.1	BOOKMOBILE SERVICE
REVISIONS:		02/12/86; 09/16/2020; 09/18/24

The Ashtabula County District Library provides library services and materials to residents of Ashtabula County not served by other libraries in the county.

The Bookmobile is the major method of accomplishing this task.

The following criteria will be used to establish bookmobile stops:

1. There must be a demonstrated need for library services based on demographic analysis and expressed community need.
2. Selection of sites will be made in order to provide services to the maximum number of people showing the greatest need for service.
3. Typically, stops are not scheduled within a one-half ($\frac{1}{2}$) mile radius of the Ashtabula or Geneva libraries.
4. Length of time spent at each stop will be determined by the number of patrons and the volume of materials borrowed.
5. A decision regarding maintaining or eliminating stops will be made after evaluation of patron count, circulation, demand for service, change in the number of users or in the number of materials borrowed, and location.
6. In areas where the bookmobile is the only access residents have to library services, rather than eliminating a stop, investigation will be made into changing the location, improving community awareness of the service, changing time of the stop, or establishing a deposit site collection as an alternative.
7. Decisions regarding bookmobile stops will be made by the Geneva Branch Manager in consultation with the Library Director.