

Gather Read Discover Transform

Board Meeting Agenda

Ashtabula Public Library

Wednesday, May 21, 2025

5:30 p.m.

Board of Trustees

Thomas Westlake
President
(5/18/2026)
Appointment-County
Commissioners

Carmen Hamper
Vice President
(5/18/2027)
Appointment-Judges,
Court of Common Pleas

Irene Skleres
Secretary
(5/17/2029)
Appointment-Judges,
Court of Common Pleas

Matthew Butler
(5/17/2032)
Appointment-Judges,
Court of Common Pleas

Susan Avsec
(5/17/2028)
Appointment-County
Commissioners

Josephine Misener
(5/17/2031)
Appointment-County
Commissioners

Antonia Kohler
(5/17/2030)
Appointment-County
Commissioners

Administration

Penny Neubauer
Director/
Deputy Fiscal Officer

Ed Williams
Fiscal Officer

Karen Bertholf
Administrative Assistant

Open to the Public

Call To Order.....Hamper

Oath of Office to Trustee Butler.....Hamper

Executive Session.....Hamper

1. State of Ohio Auditor's Preliminary Report
2. Set terms for sale of Ashtabula Library property

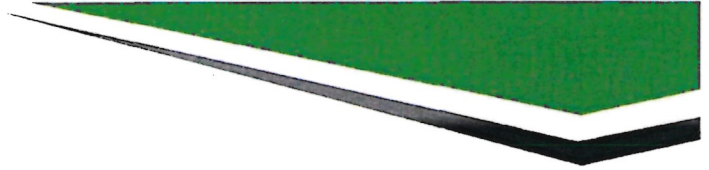
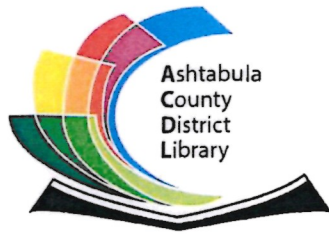
Public Comments/Announcements/Communications.....Hamper
The Board accepts comments, but may not respond to them, preferring instead to consider them at another time. Each person wishing to make comment to the Board shall (a) be given three (3) minutes to speak and (b) shall provide his name and address for inclusion in the official record of the Board. The minutes of the Board will reflect the comments made by members of the public.

Board Announcements.....Hamper

Consent Agenda – Board Acceptance and Approval of the Following:

A. March Board Meeting Minutes	Pages 1-2
B. Special Board Meeting Minutes	None
C. Administrative Reports	Pages 3-11
D. Written Committee Minutes or Reports	
Executive/Finance/Audit	Page 12
Facilities/Planning/Development	Page 13
Operations/Personnel	None
Nominating	None
Ad Hoc Geneva Fundraising	None
E. Fiscal Officer's Reports - Approval of March Reports	
E1. Investment Ledger	Page 14 See attached
E2. Bank Reconciliation	Pages 15-17
E3. Payment Listings	Pages 18-19
E4. Fund, Revenue and Appropriation Summary	Pages 20-26
E5. Monthly Donations	Page 27 See attached
E6. Income & Revenue and Expense Summaries	Pages 28-29 See attached
E7. Quarterly Technology Report	Page 30
E8. General Fund Revenue & Expenditure Report	Page 31 See attached
E9. Combining Report	Page 32 See attached





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Page 2

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F. Fiscal Officer's Reports - Approval of April Reports

E1. Investment Ledger	Page 33	See attached
E2. Bank Reconciliation	Pages 34-36	
E3. Payment Listings	Pages 37-39	
E4. Fund, Revenue and Appropriation Summary	Pages 40-46	
E5. Monthly Donations	Page 47	See attached
E6. Income & Revenue and Expense Summaries	Pages 48-49	See attached
E7. Quarterly Technology Report	None	
E8. General Fund Revenue & Expenditure Report	Page 50	See attached
E9. Combining Report	Page 51	See attached
E10. Interfund Transfer Listing (new report)	Page 52	

Are there any items needing corrections or quick clarifications?

Are there any items that should be withdrawn for further discussion?

Motion to Approve the Consent Agenda.....Hamper

Microsoft 365 Email Orientation.....Thornton

Old Business

New Business

1. Increase in Geneva staffing (Pages 53-54).....Neubauer
2. Supplemental Appropriations – Fiscal Officer Recommendations (Page 55).....Williams
3. Auditor – Required transfers.....Williams
4. Naming Rights approval (Pages 56-57).....Neubauer
5. VA Clinic proposal (Pages 58-75).....Butler

Items Too Late for Agenda

Next Board Meeting: June 18, 2025, Ashtabula Public Library, 5:30 p.m.

Motion to Adjourn.....Hamper

"There are two motives for reading a book; one, that you enjoy it; the other, that you can boast about it."
~ Bertrand Russell

