

Gather Read Discover Transform

Board Meeting Agenda

Ashtabula Public Library
Wednesday, June 18, 2025
5:30 p.m.

Board of Trustees

Thomas Westlake
President
(5/18/2026)
Appointment-County
Commissioners

Carmen Hamper
Vice President
(5/18/2027)
Appointment-Judges,
Court of Common Pleas

Irene Skleres
Secretary
(5/17/2029)
Appointment-Judges,
Court of Common Pleas

Matthew Butler
(5/17/2032)
Appointment-Judges,
Court of Common Pleas

Susan Avsec
(5/17/2028)
Appointment-County
Commissioners

Josephine Misener
(5/17/2031)
Appointment-County
Commissioners

Antonia Kohler
(5/17/2030)
Appointment-County
Commissioners

Administration

Penny Neubauer
Director/
Deputy Fiscal Officer

Ed Williams
Fiscal Officer

Karen Bertholf
Administrative Assistant

Open to the Public

Call To Order.....Westlake

Public Comments/Announcements/Communications.....Westlake
The Board accepts comments, but may not respond to them, preferring instead to consider them at another time. Each person wishing to make comment to the Board shall (a) be given three (3) minutes to speak and (b) shall provide his name and address for inclusion in the official record of the Board. The minutes of the Board will reflect the comments made by members of the public.

Board Announcements.....Westlake

Consent Agenda – Board Acceptance and Approval of the Following:

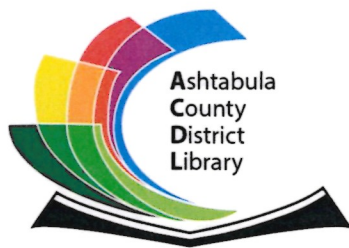
A. May Board Meeting Minutes	Pages 1-4
B. Special Board Meeting Minutes	None
C. Administrative Reports	Pages 5-12
D. Written Committee Minutes or Reports	
Executive/Finance/Audit	None
Facilities/Planning/Development	None
Operations/Personnel	None
Nominating	None
Ad Hoc Geneva Fundraising	None
E. Fiscal Officer's Reports - Approval of March Reports	
E1. Investment Ledger	Page 13 See attached
E2. Bank Reconciliation	Pages 14-16
E3. Payment Listings	Pages 17-18
E4. Fund, Revenue and Appropriation Summary	Pages 19-25
E5. Monthly Donations	Page 26 See attached
E6. Income & Revenue and Expense Summaries	Pages 27-28 See attached
E7. General Fund Revenue & Expenditure Report	Page 29 See attached
E8. Combining Report	Page 30 See attached
E9. Interfund Transfers	Page 31 See attached
E10. Pay Rate Approval	Page 32
E11. Quarterly Technology Report	None

Are there any items needing corrections or quick clarifications?

Are there any items that should be withdrawn for further discussion?

Motion to Approve the Consent Agenda.....Westlake

Ashtabula/Digital Library Update.....Thornton



Board Meeting Agenda

Ashtabula Public Library
Wednesday, June 18, 2025
5:30 p.m.

Page 2

Board of Trustees

Thomas Westlake
President
(5/18/2026)
Appointment-County
Commissioners

Carmen Hamper
Vice President
(5/18/2027)
Appointment-Judges,
Court of Common Pleas

Irene Skleres
Secretary
(5/17/2029)
Appointment-Judges,
Court of Common Pleas

Matthew Butler
(5/17/2032)
Appointment-Judges,
Court of Common Pleas

Susan Avsec
(5/17/2028)
Appointment-County
Commissioners

Josephine Misener
(5/17/2031)
Appointment-County
Commissioners

Antonia Kohler
(5/17/2030)
Appointment-County
Commissioners

Administration

Penny Neubauer
Director/
Deputy Fiscal Officer

Ed Williams
Fiscal Officer

Karen Bertholf
Administrative Assistant

Old Business

1. Geneva Update (Pages 33-34).....Neubauer
2. Property Sale Update.....Neubauer

New Business

1. Board Resolution for Property Sale (Page 35).....Westlake
2. Demonstration Kitchen Policy PS 2.32 Approval (Pages 36-39).....Neubauer
3. Approve Property & Casualty Insurance Renewal for 7/1/25 through 6/30/26 with The Ohio Plan (Page 40).....Williams
4. Approve Employer Contributions for Employee Medical/Dental/Vision Insurance will remain at 80% (Page 41).....Williams
5. Approve Medical/Dental/Vision Monthly Insurance Premium effective 7/1/25 through 6/30/26 with Stark County Schools COG (Page 42).....Williams

Items Too Late for Agenda

Next Board Meeting: July 16, 2025, Geneva Public Library, 5:30 p.m.

Motion to Adjourn.....Westlake

"A good library is a place, a palace where the lofty spirits of all nations and generations meet."

~ Samuel Niger (1883-1956)